



BOARD MEETING AGENDA

OCTOBER 2, 2023

7:30 PM - Middle School Auditorium

1. Opening Meeting: Call to Order/Pledge - President John Wardle

The High School Chamber Choir directed by Mr. Ed Wilson will perform the National Anthem.

2. Student/Staff Recognition and Board Reports

3. Reading of Correspondence

4. Recognition of Visitors - We remind all visitors to please sign-in on the clipboard for tonight's meeting.

5. Public Comment Period

6. Approval of Minutes

Motion to approve the [Committee of the Whole](#) and [Board Meeting Minutes](#) for September 18, 2023 as presented?

7. Financial Reports

7.a. Payment of Bills

General Fund	\$	3,425,661.04
Special Revenue Fund	\$	1,351.38
Capital Project Reserve Fund	\$	-
ESCO Fund	\$	-
Cafeteria Fund	\$	107,759.38
Student Activities	\$	20,591.88
Total	\$	3,555,363.68

Motion to approve the Payment of Bills as presented?

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of Resignations

Dr. Sanders, Assistant Superintendent, received the following staff resignation:

- Carly Zinn provided a letter of resignation from the position of Administrative Assistant to Transportation and Substitute Management effective October 6, 2023.

Mr. Scott Penner, Director of Athletics and Student Activities, received the following extra-duty resignations:

- Jan Beck provided a letter of resignation from the position of Head Middle School Track Coach.
- Kristen Gaus provided a letter of resignation from the position of Musical Assistant effective immediately.
- Evan Jarusewski provided a letter of resignation from the position of Head Swim Coach.
- Michelle Paris provided a letter of resignation from the position of Assistant Bocce Coach.

Mr. Jason Shover, High School Principal, received the following extra-duty resignation:

- Riley Brown provided a letter of resignation from the position of Advisement Coordinator.

The administration recommends the Board of School Directors approve the resignations as presented.

9.b. Recommended Approval of Athletic Staff

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following:

- Javaun Moore to serve as Volunteer for the Boys Basketball Program.
- Robert Morrison to serve as Assistant High School Girls Basketball Coach.
- Caitlin Steinly to serve as Volunteer Coach for the Girls Basketball Program.

The administration recommends the Board of School Directors approve the athletic staff as presented.

9.c. Recommended Approval of Professional Extra-Curricular Personnel

Extra-Curricular positions and recommended personnel for 2023-2024 have been reviewed by Stacy Lehman, Human Resources Coordinator and the 2023-2024 salaries established for these positions are based on the current contract between the Big Spring Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the 2023-2024 extra-curricular personnel as presented.

9.d. Recommended Mentors for 2023-2024

Based on the provisions of the Teacher Induction Program, each teacher new to a school district or transfer of building assignment is assigned a mentor teacher. As per the provisions of the Collective Bargaining Agreement between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended year 2 mentors for 2023-2024 are listed below:

Inductee	Building/Subject	Mentor
Valerie Kanc	Oak Flat Speech & Language	Amanda Webber (pro-rated for year 2 mentor coverage during Jennifer Warner's leave of absence).
Kacey O'Donnell	Newville Speech & Language	Amanda Webber (pro-rated for curriculum mentor coverage during Jennifer Warner's leave of absence).

The administration recommends the Board of School Directors approve the additional 2023-2024 mentor teacher as presented.

9.e. Recommended Approval of Leave Request

Laurie Miller, Administrative Assistant to the High School Counseling Office, is requesting a leave of absence to begin Wednesday, September 20, 2023 through approximately Wednesday, November 15, 2023 with a return date of Thursday, November 16, 2023.

The administration recommends the Board of School Directors approve Laurie Miller's requested leave of absence as presented.

10. New Business - Actions Items

10.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

Tara Barnard	\$1,545.00
Riley Brown	\$4,353.00
Denise Hocker	\$5,550.00
Adam Oldham	\$1,995.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as presented.

10.b. Recommended Approval for Building Utilization Request

- Mike Clelan on behalf of Junior Olympic Wrestling is requesting to use the High School Commons and Gym on January 28, 2024 for a Dual Meet. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

10.c. Recommended Approval of Snow Removal RFP

The snow removal agreement ended in FY23. The District must advertise for proposals under the formal bid process as reviewed and directed by the Solicitor.

The administration recommends the Board of School Directors approve the release of the included [bid specification](#) as presented.

10.d. Case A

The parents of Case A of the 2023-2024 school year waived their right to a formal student discipline hearing before the Board of School Directors. The student will be excluded for 25 days pending completion of the Student Assistance Program which may reduce the 25 day exclusion by 15 days to a 10 day exclusion. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

The administration recommends the Board of School Directors exclude the student in Case A of the 2023-2024 school year as presented.

10.e. Recommended Approval of Fundraisers

Oak Flat Principal, Stacey Kimble, recommends approval of the following fundraisers:

- [Java Joes](#) fall fundraiser to benefit Oak Flat Elementary School PTO.
- [Square 1 Personalized Art](#) fall fundraiser to benefit Oak Flat Elementary School PTO.
- Hershey Chocolate Bar spring fundraiser to benefit Oak Flat Elementary School PTO.

The administration recommends the Board of School Directors approve the fundraisers as presented.

10.f. Recommended Approval of the McClure Notice to Proceed

The District's Phase II of the ESCO project will be completed over the summer of 2024. The District and McClure are working on a contract. The contract will include High School HVAC upgrades, Mount Rock HVAC upgrades, Newville HVAC upgrades, High School window replacements, and Mount Rock/DAO roof replacement. The contract will be on the board agenda for November 13, 2023.

The administration recommends the Board of Directors approve the [notice to proceed](#) with McClure Company.

10.g. Recommended Approval of Middle School Field Trip

Middle School Principal, Clarissa Nace, is requesting permission for middle school students to attend the following field trip:

- Middle School Environmental Club to conduct a stream study on November 1, 2023 in connection with the Chesapeake Bay Foundation [Learn Outside](#) Environmental Education Program.

The administration recommends the Board of School Directors approve the above listed field trip as presented.

10.h. Recommended Approval of Agreements

Dr. Abigail Leonard, Director of Student Services, has reviewed the [Addendum](#) between Big Spring School District and **ESS Northeast, LLC**, to provide educational staffing services during the 2023-2024 school year.

Dr. Abigail Leonard, Director of Student Services, has reviewed the Teletherapy Master Professional Services [Agreement](#) between Big Spring School District and **AXIS Teletherapy, LLC**, to provide telehealth-based professional educational services during the 2023-2024 school year.

Dr. Abigail Leonard, Director of Student Services, has reviewed the [Memorandum of Understanding](#) between Big Spring School District and **Diakon Family Life Services** to provide school based drug and alcohol outpatient treatment services during the 2023-2024 school year.

The administration recommends the Board of School Directors approve the agreements as presented.

11. New Business - Information Item

11.a. Revised 2023 - 2024 Board Meeting Schedule

Meeting start times have been amended for future 2023-2024 Board meetings. Please refer to the [revised schedule](#) of meeting dates and start times which are also posted to our Web Page.

11.b. ESS Staff Information

Dr. Abigail Leonard, Director of Student Services, provides the following ESS staff updates:

- Adelisa Mesic will transfer from a Paraprofessional position at Oak Flat to a Direct Care Paraprofessional position at Oak Flat.
- Carrie Livelsberger will transfer from a Paraprofessional position at Newville Elementary to a Paraprofessional position at Oak Flat effective August 17, 2023.
- Amy Staver will serve as the new Specialist Paraprofessional at the Middle School.
- Alexandra Bair will serve as a part-time virtual speech clinician through ESS.

12. Board Reports

12.a. District Improvement Committee - Mr. Fisher and Mrs. Webster

12.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle

Meeting Dates: October 4, 2023 February 7, 2024 April 3, 2024 June 5, 2024

12.c. Cumberland Perry Area CTC - Mr. Piper and Mr. Wardle

12.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle

Meeting Dates: Nov. 13, 2023 May 6, 2024

12.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers

Meeting Dates: Oct. 16, 2023 Dec. 4, 2023 March 18, 2024 April 22, 2024 May 20, 2024 June 3, 2024

12.f. South Central Trust - Mr. Deihl

12.g. Capital Area Intermediate Unit - Mr. Swanson

12.h. Tax Collection Committee - Mr. Swanson

12.i. Future Board Agenda Items

12.j. Superintendent's Report - Dr. Nicholas Guarente

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

13.b. Adjournment

Meeting adjourned at _____ pm, **October 2, 2023**

Next scheduled meeting is **October 16, 2023 at 7:30 p.m.**